

Island Park Village Board Meeting 7/3/2024 – 10:00 AM – Cooper Norman Idaho Falls

Attending: Gary Lewis, Mike Klassen, Dave Long, Trent Hone, and Tony Gonzales (Remotely)

Gary Lewis Call to Order

Item 1 - Financial Review Presented by Mike Klassen –

Cash on hand is Growing every year.

Goal is to increase our cash on hand to 1 million goal.

Last year we grew the checking savings on balance sheet by 60K

Step 1 add 35,000 to replacement fund

Step 2 take 60,000 from operations to replacement fund

Mike to work with Beth after this meeting to determine how to make the Replacement fund right.

23- 24 Budget and 24-25 Budget– Increase everything by the inflation rate of 3.4%

Golf revenue expected around \$400,000

Total Revenue expected \$617,294

Expenditure – We are going to spend 168,000 discretionary money and put 45,000 in reserves.

24 – 25 Budget – Approved by all

Raise wages

Possible clubhouse expansion – Tabled for now

Capitol Projects – Pickleball courts, cornhole, clubhouse expansion

-Solicit ideas to prioritize.

Mike to propose a Specific Budget and Revisit later.

Item 2- Golf Course Review - Gary Lewis

Revenue expected to increase by 1.5%

Mike Klassen – How is the Staff?

Gary Lewis- Staff is good but they want to take time off and want more hours.

Bonus \$3/hr is not incentivizing.

Shortage of marshals. Volunteer

Morale of employees is not the greatest.

The problem with more employees is housing.

Potential capital expenditure is housing. For 3 or 4 people.

Starting pay is 13 – 14 per hr

Pro-shop attendant 22-28

Action item – determine what will solve problems: provide housing, increase number of employees, salaries? Gary and Mike are going to work with Sue, to see what will help get and maintain employees.

Item 3 – Spring Aeration costs – increased by \$900 this year to \$4262

Item 4 – assessment – on hold

Item 5 – Annual meeting Sept 7th

Item 6 – Equipment Maintenance Discussion –

Kodiak solved the pin shearing for \$4000

Tomcat \$1500 to repair

Mowers are up and running – other golf equipment working currently

New cart for Dan 20 K (Capitol Improvements List)

Item 7 – Job position description postponed to later in meeting

Item 8 – Board open seats

Item 9 – New business

Item 10 – Snow Plow Agreement –

redo to add signature page or we will not plow.

Bring it up in the annual meeting.

Hose bib accident discussed estimated \$300 cost to have fixed

Item 11 – Time Card

Example provided

Item 12 – Equipment inventory and replacement plan

Tony – we should have all equipment inventoried and have a plan to replace it.

Action – Gary to update equipment list.

Item 13 – Golf Shop Inventory

Tony- Do we know what's there?

Gary – We did an inventory at the end of the season. Inventory is in the POS system.

Item 14 – Maintenance records preventative

Tony- Are maintenance guy needs to keep better records for maintenance.

Mike – we need to determine who is accountable if things are not maintained. Job descriptions help but at the end of the day someone needs to be held accountable if stuff is not being done.

Item 15 – Water Samples and logging

DEQ manages our water system – its all regulated by DEQ – we test roughly quarterly.

We are selling water to the timbers and a couple other places.

Item 16 Snow removal charges

-\$3.75 tool cat

Raise .25 a minute per year

Item 17- Liquor License

Renews August annually – the state sends Gary a notice.

Corn hole league exposure due to alcohol use, kids and liquor license.

Dave – we have exposure that we need to consider.

Gary to monitor Alcohol and kids situation. If kids are ever there with alcohol its done per Gary

Item 18 – Staff Pay and Bonus Job position description

- We need an administrative role in the Job Description.
- Dave – We need to empower Gary
- Tony – We need to have roles and responsibilities
- Trent – Operational Manager is responsible
- Gary – There is a lot of dissension among the employees
- Mike – The employees are not being heard –
Substantial Discussion about whether we should separate the operations manager from the board.
- What’s the alternative model?

Reconvened 7/16/2024 5:00PM Zoom

Attending: Gary Lewis, Mike Klassen, Dave Long, Trent Hone, and Tony Gonzales and Keven Koplín

Budget – presented by Mike –

Motion to approve by Trent

2nd by Tony

All in Favor Motion Passes

Tax deferral Letter – Presented By Mike and explained by Mike

Job descriptions – Open discussion began by Mike

Mike – ZipRecruiter

Tony – Input is good but 2 edged sword

Tony Moved To give \$100 Bonus to all Paid employees (not marshals)

2nd by Dave

All in Favor Motion Passes

Meeting adjourned at 6:16 PM